

PUBLIC DOCUMENT INDEX No.
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CITY CLERK'S OFFICE MUSCATINE, IOWA

MEMORANDUM
August 3, 2004

TO: A.J. Johnson, City Administrator
FROM: Larry I. Wolf, Director of Parks and Recreation
SUBJECT: Request – close Weed Park to vehicular traffic for electric car race

Attached hereto, please find a letter of request from the Muscatine Electrathon Team requesting the use of Weed Park on September 25, 2004 for their annual electric car race. This is the 4th annual car race that the Electrathon Team from the Muscatine High School is sponsoring. It is necessary for the roadways in Weed Park to be closed.

The only change in this request from previous years is the fact that they want the lower loop closed as well to better control traffic and give them more room for pit areas for the cars, etc. Staff from all of the Departments involved have had no problems in the past.

It is recommended that the City Council approve the closing of the roadways in Weed Park for the electric car race.

If you require additional information regarding this matter or have questions, please do not hesitate to contact me.

C: Les Dennis, Parks Maintenance Supervisor
Andrew Bennett, Muscatine Electrathon Team Representative

2008 Pinefield Street
Muscatine, IA 52761
July 8, 2004

Mr. Larry Wolf
City Hall
215 Sycamore Street
Muscatine, IA 52761

Dear Mr. Wolf:

The Muscatine Electrathon is requesting the use of Weed Park on Saturday, September 25, 2004, for its 5th Annual Muscatine Electrathon Fall Classic Race. As in the past, we plan to use the upper loop as a race track for electric cars. Teams from all over Iowa will be competing. We would like to reserve the whole park, using the upper loop for the track, the inside of the loop for displays and lap counters, and the surrounding roads for a pit area from 5 a.m. until 6 p.m.

If you have any further questions or to confirm that you have gotten my request, I can be reached at 263-5351 or at barbjimbennett@machlink.com. I understand that this request must be approved by city council, please let me know when it will be discussed.

Sincerely,

A handwritten signature in cursive script that reads "Andrew Bennett".

Andrew Bennett
Electrathon Team Race Coordinator

CITY OF MUSCATINE

TITLE 3, CHAPTER 14

LICENSE #	1830
WALLET#	—
STICKER#	—
RECEIPT#	No fee
ISSUED	8/11/04
EXPIRES	9/25/04

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Andrew Bennett 2008 Pinefield St Muscatine
Muscatine Electathon

2. Type of event that is planned:

4th Annual Muscatine Electathon Fall Classic race, there will be teams competing from all over Iowa.

3. Proposed location:

The race track would be the upper loop of weed park, but we would like to block off the whole park so there is no

4. Dates: Saturday, September 25, 2004 Time: Racing starts around 11:00 traffic problems.

Expected length of use: 5 am. to 6 p.m.

5. Expected size of group: 100-200 people

6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use

at the specified location: Andrew Bennett 2008 Pinefield St. Muscatine IA 263-5351

Melissa Cali 1816 Seven Springs Road Muscatine IA 264-8403

7. Names and addresses of any persons to be featured as entertainers or speakers:

None

8. List of mechanical or electronic equipment to be used:

Sound equipment, bucket truck from MDA, Muscatine Power and water for flagmen, speed wagon, clock, power to Quiznos for food preparation, power to the pit area to charge batteries.

9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriage and golf carts: ~~display cars~~ Possibly one display Toyota

Prius and one display Honda Insight. Possibly one John Deere tractor for towing cars. One display bio diesel truck, various teams vans and trailers.

10. Number and types of animals to be used: None

11. A description of any sound amplification to be used: A basic rented sound system with an appropriate racing C.D.

12. Proposed monitoring of the group and or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Cones need to block off all entrances, street sweeper the night before, 3-4 police explorers to keep cars out, one ambulance in case of emergencies

13. All plans for the provision of security: Police explorers

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of what ever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Andrew Bennett
Authorized Representative

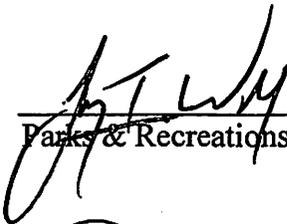
Aug. 2, 2004
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

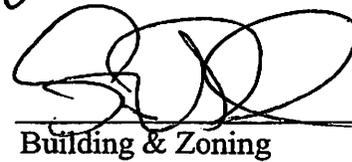
YES NO


Parks & Recreations 8-2-04
Date

Comments:

will meet with the appropriate
dept. prior to the event on site.

YES NO


Building & Zoning 8/2/04
Date

CONTACT REQUIRED WITH
HEALTH DEPT FOR LICENSING
+ INSPECTION FOR FOOD SALES.

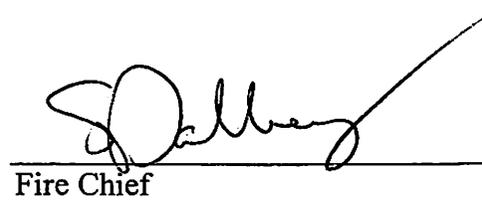
YES NO


Public Works 8/2/04
Date

YES NO

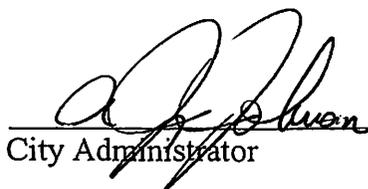

Chief of Police 8/2/04
Date

YES NO


Fire Chief 8/2/04
Date

Final Approval

YES NO


City Administrator 8-9-04
Date